Crystal Tech s.a.r.l

Document Management Systems

Document management, often referred to as Document Management Systems (DMS), is the use of a computer system and software to store, manage and track electronic documents and electronic images of paper based information captured through the use of a document scanner.

Document management is one of the precursor technologies to content management. It provides some of the most basic functionality to content management, imposing controls and management capabilities onto otherwise "dumb" documents. This makes it so that when you have documents and need to use them, you are able to do so.

Features

•Document Scanning
•Document Search
•Document Storage
•Multiple Access
•Records Management
•Document Security